



## COVID-19 Risk Assessment

Company Name: **JSDA**  
Date of next review: TBC

Assessment carried out by: Johnny Schwerzmann  
Date assessment was carried out: 16<sup>th</sup> August 2021

What are the hazards?	Who might be harmed?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Spread of Covid-19	All Staff, Volunteers, Students, Parents and Visitors  Any other persons who physically comes in to contact with people at the studio in relation to the business	<b>Preparation of the Studio</b> <ul style="list-style-type: none"> <li>Ensure that all health and safety compliance checks have been undertaken before opening</li> <li>Reviewing emergency and evacuation procedures (escape route, assembly areas etc.)</li> <li>Organise a one-way system for circulation around the building</li> <li>Separate doors to be used for entering and exiting the building</li> <li>Identify doors to be propped open, in order to limit the use of door handles and aid ventilation, taking into account fire safety and safeguarding</li> </ul>	<b>Preparation of the Studio</b> <ul style="list-style-type: none"> <li>Covid-19 signage displayed</li> <li>Inspect studio and remove unnecessary items, particularly items that are hard to clean</li> <li>Put up laminated picture signs around studio and hall way showing handwashing and Government guidance</li> <li>Kitchen area will be used as a walk-through room for a one-way system only</li> </ul>	Principal	August 2021	✓ ✓
		<b>Preparation for Parents &amp; Students</b> <ul style="list-style-type: none"> <li>Compile a Covid-19 Guidance document</li> <li>Compile a Management Outbreak Plan</li> </ul>	<b>Preparation for Parents &amp; Students</b> <ul style="list-style-type: none"> <li>Vulnerable pupils ('clinically vulnerable' to coronavirus), identified and told not to attend if shielding</li> <li>Regular communications that those who have coronavirus symptoms, test</li> </ul>	Principal	August 2021	✓ ✓

			<p>positive, or who have someone in their household who do, are not to attend</p> <ul style="list-style-type: none"> <li>• Reducing numbers of students per class to limit amount attending the studio</li> <li>• Assess how many students, staff and volunteers can fit in the studio at any one time</li> <li>• Consider ways to structure lessons to limit contact between students</li> <li>• Lessons planned and risk assessed to avoid high risk activities</li> <li>• Send Covid-19 Guidance document to Parents and Students</li> <li>• Entry points for entrance to be controlled</li> <li>• Parents and Students will be required to wait outside by entrance/exit to the building</li> <li>• Building access rules clearly communicated via new Covid-19 Guidance and on entrances</li> <li>• Parents' drop-off and pick-up protocols to minimize contact</li> <li>• Students and parents are not to arrive more than 10 minutes before the lesson starts</li> <li>• Only one class will be allowed in the building at any time</li> <li>• Limiting to only one person allowed to use the toilet facilities at any one time</li> </ul>			<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>
		<p><b>Implementing Infection Control Measures</b></p> <ul style="list-style-type: none"> <li>• Sufficient hand washing facilities are available</li> <li>• Where there is no sink, hand sanitiser provided</li> <li>• Space is well ventilated using natural ventilation (open windows and doors)</li> <li>• Doors propped open, where safe to do so to limit use of door handles. These</li> </ul>	<p><b>Implementing Infection Control Measures</b></p> <ul style="list-style-type: none"> <li>• Frequent hand washing encouraged for students and adults (following guidance on hand cleaning)</li> <li>• Hands cleaned on arrival in the main entrance before entering the studio</li> <li>• Students and adults are encouraged not to touch their mouth, eyes or nose</li> </ul>	Principal	Ongoing	

		<p>are closed when the premises is unoccupied</p> <ul style="list-style-type: none"> <li>• Sanitising spray, cloths and paper towels provided in the studio for use by staff and volunteers</li> <li>• Thorough cleaning of rooms used at the end of each day</li> <li>• Shared materials, equipment and surfaces cleaned and disinfected frequently (i.e. chairs, mats, light switches, toilets, sinks, doors etc.)</li> <li>• Equipment used in practical lessons cleaned thoroughly between classes</li> </ul>	<ul style="list-style-type: none"> <li>• Students and adults to use a tissue (provided) or arm sleeve to cough or sneeze and use bins for tissue waste 'Catch it, Bin it, Kill it'</li> <li>• Bins for tissues provided, double bagged and disposed of when leaving the building at the end of each day</li> <li>• Avoid sharing any objects, unless required at which point will be cleaned before and after use</li> <li>• Procedures followed should someone become unwell whilst attending the studio</li> <li>• Guidance on cleaning in non-healthcare settings followed after someone with suspected Covid-19 has left</li> <li>• Should students eat before entering into the building, they must wash their hands before entering the studio</li> </ul>			
		<p><b>First Aid</b> Staff and volunteers providing first aid to students will not be expected to maintain 2m distance. The following measures will be adopted:</p> <ul style="list-style-type: none"> <li>• Washing hands or using hand sanitiser, before and after treating injured student;</li> <li>• Wear gloves when dealing with open wounds;</li> <li>• If CPR is required on an adult, attempt compression only CPR and early defibrillation until the ambulance arrives;</li> <li>• If CPR is required on a student, use a resuscitation face shield if available or perform mouth-to-mouth ventilation in asphyxia arrest</li> <li>• Dispose of all waste safely</li> </ul>	<p><b>First Aid</b> Wearing a face covering or face mask in schools or other education settings is not recommended by PHE. The majority of employees in education settings will not require PPE beyond what they would normally need for their work, even if they are not always able to maintain a distance of 2 metres from others. PPE is only needed in a very small number of cases including;</p> <ul style="list-style-type: none"> <li>• Students whose care routinely already involves the use of PPE due to their intimate care needs should continue to receive their care in the same way</li> <li>• If a pupil becomes unwell with symptoms of coronavirus while in their setting and needs direct personal care until they can return home</li> </ul>	Principal	Ongoing	

		<ul style="list-style-type: none"> <li>Should staff or volunteers have close hands-on contact, they should monitor themselves for symptoms of possible Covid-19 over the following 10 days</li> </ul>				
		<b>Communication and Review Arrangements</b>	<b>Communication and Review Arrangements</b> <ul style="list-style-type: none"> <li>Risk assessment to be published on school website</li> <li>Staff and volunteers to report any non-compliance</li> <li>This risk assessment will be reviewed if the risk level changes and/or in light of updated guidance</li> </ul>	Principal	Ongoing	✓